



WVCA to Launch Incumbent Employee Hiring on March 18

Beginning Tuesday, March 18, West Valley Cleanup Alliance (WVCA) will begin handing out hiring packets to incumbent CHBWV employees. The packets will have detailed information about accepting and returning the job offer, but here are some important highlights to note ahead of time:

Employees are asked to meet with WVCA human resources (HR) representatives at these locations and times to pick up their job offer packet:

Bargaining Employees	March 18	2 p.m. to 5 p.m.	Guard House
Non-bargaining & supervisory employees	March 19	2 p.m. to 5 p.m.	AOC Conference Room C-1

Anyone who is on leave during the pick-up times above will be contacted directly to arrange a time and date for obtaining their packets.

Employees will have the option to immediately accept their job offer and return it to the HR staff the same day they pick it up. Otherwise, bargaining and non-bargaining staff are asked to return their letters within ten business days, and managers/supervisors are asked to respond within five business days.

Those who do not wish to sign their offers the day they receive them may deposit their letters in a secure receptacle at: 1) the check-in desk at the entrance to the Ashford Office Complex (AOC) or 2) the WVDP Guard House.

Job offer packets will also contain information about the requirement to complete an Employment Eligibility Verification Form I-9. While we don't plan to begin accepting forms until the last half of April, employees are advised to review the documentation requirements when they receive their offers. If an employee needs to obtain replacement copies of the documents they need for compliance, that process can take some time, and we do not want anyone's hiring process to be jeopardized due to waiting for a document to arrive.

As every employer is different, employees may notice differences between the terms of acceptance in the WVCA offer and the terms used in offer letters from your now existing or earlier employers. Please know that the hiring terms in the letters you will receive represent a currently recognized approach for hiring employees into a new company in the U.S. today.

The first day of employment by WVCA will be June 24, 2025.

We are excited to kick off this very important part of transition, and if you have any questions about the process, feel free to reach out to us via email at info@westvalleycleanup.com or call us at 434.347.3110.